Digital Policy

With organizations moving towards a hybrid work culture and with heavy compliance requirements from the regulators, the policies and SOPs need to be amended accordingly and automated to keep the users compliant and vigilant in their day-to-day operations.

With GIEOM Digital Policy

- You can upload your AS-IS text Policies and SOPs

- Various teams can collaborate on it for end-to-end Policy and SOP development

- You can configure workflow with version controls, automated approvals, audit trails and escalation matrix

- You can publish the to-be policies and SOPs. The system ensures that all the employees are well informed of any new or changed policies and SOPs and seeks their acknowledgment for having seen them

Benefits for the Employees

Intuitive access control portal with personalized dashboards to view the role based related Policies and SOPs

Action centre to view any changes in Policies and SOPs with acknowledgement

Functionality to ask queries on any Policies and SOPs in system

Gamified assessment with training progress tracker

Quick Search Engine and favourites for immediate reference

Benefits to the Department Heads & Policy and SOP Custodians

- E2E workflow for Policy and SOP creation with, version controls, audit trails and escalations. No more email interactions

- Auto insertion of E-signature on approval in system. No more paper signatures

- One Stop Shop for Policies and SOPs with Dashboard on the status of the Policy and SOP

- Robust Tracking to ensure, all the employees are well informed on any new or changed Policies and SOPs

- Reduces operational errors and brings transparency for Audit and Compliance

- Enables users to conduct knowledge-based assessments

GIEOM is an award-winning enterprise trusted by 100+ organizations across the globe